

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting - 7:45 p.m. – August 8, 2019**  
**West Orange High School**  
**51 Conforti Avenue**

**Minutes**

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

**Present: President Alper, Mrs. Mordecai, Mr. Robertson, Mrs. Merklinger, Mrs. Trigg-Scales**

**II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on July 30, 2019.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

**III. PETITIONS AND HEARINGS OF CITIZENS**

**IV. BOARD WORKSHOP - NJSBA - DISTRICT GOALS**

Charlene Peterson, New Jersey School Boards Association (NJSBA) Field Representative, led the discussion of the following items:

- A. Using the 5 Year Strategic Plan as a guide, the following goal areas were identified:
  - 1. Communications competency in all levels of the District.
  - 2. Student achievement and access.
  - 3. Improving perceptions of the District.
  - 4. Alternative revenue sources.
- B. Understanding of Expectations - Board and Superintendent.
- C. Proposed Board Goals for 2019-2020:
  - 1. To explore implementing a monthly meeting format that includes one work session and one regular voting meeting.
  - 2. To assist in the District Goal of improving the perceptions of the District.
  - 3. To update the policy manual.
  - 4. Continue to participate in individual and group professional development.

Ms. Peterson departed at 10:01 P.M.

**V. DISCUSSION - PROPOSED NOVEMBER REFERENDUM**

The Board continued discussion of a proposed November Referendum.

**VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. FINANCE - Business Office**

1. Recommend award of RFP for Copiers to TGI Office Automation, Edison, NJ, as follows: (Att. #1)

Description	Amount (60 month)
Monthly Cost	\$16,594
B&W Overage	0.0029/copy
Color Overage	0.0420/copy

2. Recommend award of Managed Print Services to United Business Systems (UBS), Fairfield, NJ, as follows: (Att. #1)

Description	Amount (60 month)
160,000 B&W Prints/Month	\$1,600
10,000 Color Prints/Month	\$800
B&W Overage	0.01000/copy
Color Overage	0.08000/copy

3. Recommend approval of the following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE, IN THE COUNTY OF ESSEX, NEW JERSEY AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH A PROPOSED SCHOOL FACILITIES PROJECT**

**WHEREAS**, the Board of Education of the Township of West Orange, in the County of Essex, New Jersey, (the “Board”), seeks to submit school facilities projects to the voters consisting of roof replacements, mechanical and electrical upgrades and retaining wall replacement (collectively, the “Project”); and

**WHEREAS**, the School District will seek Debt Service Aid with respect to the Project; and

**WHEREAS**, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project and (ii) the submission of a bond referendum authorizing the Project to the voters at the annual School District election to be held on November 5, 2019.

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF WEST ORANGE IN THE COUNTY OF ESSEX, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board approves the preparation of Schematic Plans and Educational Specifications, if applicable, by EI Associates (the “Architect”) in connection with the Project and Board further authorizes and directs the Architect to submit same to the New Jersey Department of Education and to the Essex County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the West Orange Township Planning Board for its review, to the extent required.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board approves the Project applications, the Architect is hereby directed to submit such application to the New Jersey Department of Education seeking debt service aid for the project.

Section 4. With respect to the Project, the Board authorizes and directs the Board President, the Superintendent, and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, if applicable, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all related Project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, the Architect, and Bond Counsel, McManimon & Scotland LLC, as applicable, to take all action required to preserve the opportunity to present all or a portion of the Project to the voters via a bond referendum at the annual School District Election to be held on November 5, 2019.

Section 6. This resolution shall take place immediately.

**Finance - Business Office Item 1**

**MOTION:** Mr. Robertson

**SECOND:** Mrs. Merklinger

**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Robertson

Yes  
Trigg-Scales

Yes  
Mordecai

Yes  
Alper

**Finance - Business Office Item 2**

**MOTION:** Mrs. Merklinger

**SECOND:** Mrs. Mordecai

**VOTE:** 5-0 (RC)

Yes  
Merklinger

Yes  
Robertson

Yes  
Trigg-Scales

Yes  
Mordecai

Yes  
Alper

**Finance - Business Office Item 3**

**MOTION:** Mrs. Trigg-Scales

**SECOND:** Mrs. Merklinger

**VOTE:** 3-2 (RC)

Yes  
Merklinger

No  
Robertson

Yes  
Trigg-Scales

No  
Mordecai

Yes  
Alper

**VII. ADJOURNMENT at 10:29 P.M.**

**MOTION:** Mr. Robertson

**SECOND:** Mrs. Trigg-Scales

**VOTE:** 5-0 (VV)

Respectfully submitted,

John Calavano, Board Secretary